

SureTrak® Project Manager

Length: 2 Days

Summary: This course provides a comprehensive overview of SureTrak® Project Manager. It examines how to use SureTrak® for project planning, scheduling, control, and analysis.

COURSE CONTENT

DAY 1:

- Creating a Project
- Setting up Calendars
- Defining Activity Codes
- Adding and Organizing Activities
- Scheduling the Project
- Modifying the Schedule

DAY 2:

- Introduction to Resource and Costs
- Assigning and Analyzing Resources
- Tracking Progress
- Customizing Layouts
- Using Filters
- Creating Reports
- Formatting Printed Output