

# Effective Presentation Skills for IT Professionals Training

Did you know that the "Fear of Public Speaking" is ranked the highest, whereas, "fear of death" is ranked number seven?

"Presentations" play a vital role in projecting the company's image to customers. It is also a tool through which IT Professionals determine potential for higher management positions within an organization.

This highly interactive training program improves the Presentation skills of participants significantly. The program focuses on the IT Professional's presentation styles and identifies areas of improvement to further strengthen "Public Speaking Skills". It addresses issues such as Body Language, Fear of Public Speaking, Communication Skills, and Motivation etc.

This program is ranked amongst Learnsoft's most popular programs where ROI (Return on investment) can be witnessed within a relatively short time

**Length:** 1 day

**Summary:** Participants enhance their professional image and influencing skills during presentations. The workshop focuses on participant's presentation styles and reinforces effective body language and communication techniques to impact audiences.

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## Course Outline

### Planning a presentation

Selecting a topic to present

How to concentrate on "Body Language"? (Self & audiences)

Researching a topic / gathering information

How to develop the audience's Enthusiasm to match yours?

Important considerations before making presentations

How to create Presentation Opportunities?

Presentation Skills while making presentations

Humor - How to cultivate it.

How to overcome Stage Fear?

Preparation - The key to success

How to avoid Distractions during presentation?

Audience Analysis - How to analyze audience's requirements

How to Manage Time during presentations?

Handling difficult situations

How to be impactful and memorable

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