

Practical Leadership

Prerequisites: You should possess experience working in an organization as an individual contributor or possibly as a manager. In addition to this course, you may want to consider the following related courses: Basics of Effective Communication, Persuading Others, Recognizing Employee Performance, and Setting Performance Goals and Expectations.

Target Student: New managers and individual contributors seeking to develop or enhance leadership abilities with practical skills.

Length: One Day

Summary: Up to this point in your career, you have been a successful employee or individual contributor, or have recently been promoted to manager. You have developed skills to be successful in your field. In this course, you will learn the practical skills you need to be an effective leader in your organization.

Performance-Based Objectives

Upon successful completion of this course, students will be able to:

- Describe the transition from your role of individual contributor to that of a leader.
- Develop an effective team.
- Identify techniques for leading diverse groups to achieve business results.
- Identify skills required to focus and lead your team to achieve business results.

Course Content

TRANSITIONING FROM INDIVIDUAL CONTRIBUTOR TO LEADER

- Define Leadership
- Identify Your Leadership Style
- Redefine Your Role

DEVELOPING AN EFFECTIVE TEAM

- Develop an Effective Team
- Coach for Performance
- Influence for Results

- Empower Your Team Members
- Lead Your Team Through Organizational Change

LEADING DIFFERENT TYPES OF TEAMS

- Work with Different Types of Teams
- Overcome Communication Barriers
- Overcome Issues Among Team Members

ALIGNING YOUR STRATEGY FOR BUSINESS RESULTS

- Identify Core Values
 - Write a Vision Statement
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- Establish a Mission
- Develop Goals

