

Sexual Harassment for Supervisors

Prerequisites: None

Length: Half Day

Summary: You will identify methods of educating and guiding supervisors and managers to prevent sexual harassment complaints and concerns.

Course Content

UNDERSTAND THE ISSUE

- What Is Sexual Harassment?
- Know the Law
- Identify Instances of Sexual Harassment
- Assess the Work Environment

LEAD BY EXAMPLE

- Encourage Mutual Respect
- Use Common Courtesy
- Maintain an Open Door Policy
- Dating in the Workplace

INFLUENCE THE ORGANIZATION

- Create a Policy
- Implement a Process

SUPPORT THE PROCESS

- Enforcing Company Policy
- Encourage Victims to Come Forward

MAINTAIN COMPLIANCE

- Investigate All Complaints
 - Eliminate Offensive Conditions
-